



MINUTES

Scott Estate and Baviaanskloof Community Improvement District AGM 2024 Hout Bay Museum, Hout Bay, 18.00, 27 November 2025

1. Attendance

All those attending registered upon entry.

2. Invitees

Alma Stoffels (CID Department, CCT) via MS Teams, Cllr Quintas extended his apologies

3. Voting

All members present received a voting form and voting card upon arrival.

4. Members

Current membership is 149.

5. Quorum

It was noted that 15 members were required to attend for the meeting to be quorate.
With 15 members attending and 29 proxies granted, quorum was established.

6. AGM 2025 Minutes

The minutes of the AGM2025 were published in advance of the meeting, and were approved by the members. The minutes can be found [here](#).

7. Chairperson's report

The Chair presented her report on the activities of the board since the last general meeting, held 29 November 2024.

8. Security Report

Board member, Doreen Malan presented her report on security and safety.

9. Environmental Report

Chairperson, Jemimah Birch presented her report on environmental and urban improvement.

10. Social Responsibility

Board member, Peter Labouchere presented his social responsibility report including feedback on the fire readiness workshop held at the Hout Bay Fire Department.

11. Financial Report

Board member, Lindsay Murphy presented her finance report, including utilisation of surplus funds for 2024-25, additional surplus funds utilisation for 2025-26, the proposed budget and the planned surplus funds utilisation for 2026-27.

12. Annual Report

The Annual Report for 2024-25 was published in advance of the meeting and approved by the members of the Company. The report can be found [here](#).

13. Audited Financial Statement 2024-25

The AFS were published to SEBCID's website in advance of the meeting and can be viewed [here](#).

14. Approval of the 2026-27 budget, surplus utilisation and Implementation Plan

The members of the Company approved the additional surplus funds utilisation for 2025-26, and the budget and surplus funds utilisation for 2026/27. These documents may be found on SEBCID's [website](#).

15. Appointment of Auditors

The board re-confirmed the appointment of Harry Curtis & Co. as the Company's auditors.

16. Confirmation of Company Secretary

SEBCID board member Alison Louw continues as Company Secretary. Formal Company Secretarial functions are performed by Harry Curtis & Co.

17. Election of Board Members

The members of the Company accepted the resignations of Paul Maguire as director of the Company. Jemimah Birch and Doreen Malan stood down and were re-elected. New nominees Lindsay Murphy and Grant Hudson were elected.

18. Questions and answers

The Board members answered various questions raised by those present.

- a. Clarification sought on the budget spend on safety & security versus other portfolios. LM answered the question to the member's satisfaction.
- b. Concern was raised regarding the budget being spent on safety and security versus alien vegetation clearing. The reply provided by another member was that an option would be to encourage residents to pay for clearing on their property and the CID could reimburse them. It was also noted that residents are generally more concerned about personal safety and security than vegetation clearing. It was also noted that some residents may not be able to afford to clear their own land of invasive plants and trees. Another member noted that historically the crime rate was extremely high in the area and since the implementation of the CID's security portfolio they feel considerably more secure now.
- c. A member asked about the state of the Baviaans River pathway which is overgrown. JB confirmed that the CID will attend to this as part of regular clearing work being done along the river.
- d. Regarding the 'no poison' policy JB noted this is to prevent poison running into the rivers and tributaries. To the follow on question whether weeds are good for insects, JB responded that some people consider local species to be weeds however they may be good for insects. She added that invasive species discourage biodiversity and should be removed as they may not be the right food for our local fauna.

Signed:



Chairperson: Jemimah Birch